



SUTTON ST JAMES C.P. SCHOOL
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Head Teacher: Miss Claire Willows



9th March 2018

Dear Parent / Carer,

Additional Security Measures

Following discussion with Governors, we have decided to install some additional security measures to help enhance both the security of the building and hence the safety and security of your children whilst they are at school.

Over the next few weeks you will notice that we are having CCTV cameras installed around the exterior of the building and also one in the entrance hall. These will help us to ensure that the school buildings are secure both during the day and night.

In addition to this we have decided to install an additional security door in the entrance between the Head Teacher's office and the Main School Office door. Also a security code door lock will be installed on the hall door. This will ensure that people in the entrance cannot access any other part of the school without being allowed by a member of staff to do so. We are hoping that this work will take place over the Easter holiday.

We thank you in anticipation of your understanding and support for these additional security measures that we have decided to implement in order to ensure that your children are safe whilst at school.

Yours sincerely

Miss Claire Willows
Head Teacher