



SUTTON ST JAMES C.P. SCHOOL
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Tel/Fax: 01945 440209
Headteacher: Miss Claire Willows



18th July 2016

Dear Parents

**Herons Residential Trip 2017
Kingswood—West Runton**

Two years ago Herons Class went on a very successful residential visit to Kingswood, West Runton in July 2015 on a very successful residential visit. The feedback from the children to school staff was all very positive and whilst away all of the children had a fantastic time.

We would like to run this visit again for the children who will be in Herons Class next year, from Monday 5th June until Wednesday 7th June 2017. 25 places have been provisionally booked for the children working out at a cost of £192 per child.

The residential visit provides children with an invaluable range of opportunities to extend their skills in many areas of the curriculum and to develop their social and emotional skills. All children will take part in up to 9 activities each day.

This year we are asking for a £70 deposit for the visit to be paid by the 21st October 2016. This is the date on which we have to pay the deposit for the trip and if insufficient people have paid the deposit the visit will have to be cancelled.

Payment dates will be as follows:-

Amount	Date Due by
£70.00	21 st October 2016
£60.00	6 th January 2017
£62.00	31 st March 2017

If you are in receipt of Income Support and are worried about the cost of the visit, but would like your child to go please either speak to Miss Willows or the office staff. Weekly payments can be made if this is easier.

We will be holding our launch meeting on Wednesday 7th September when you and your child can find out all about the visit and ask any questions that you may have. We are sending this letter out early to give you the opportunity to start saving if you are interested in your child taking part.

Please complete the reply and return by Friday 9th September 2016, after the launch meeting, to confirm your child's place on this visit.

Thank you

Yours sincerely

Miss C Willows
Headteacher

Kingswood Residential Centre – West Runton, Norfolk.

Monday 5th June – Wednesday 7th June 2017

I do wish my child(ren)_____ to take part in this residential visit.

(please tick in brackets as appropriate)

I understand that I shall be charged £192 and am willing to pay the full amount []

OR

I am in receipt of Income support and I have spoken to either Miss Willows or the office staff. []

I understand that a deposit of £70 will need to be in school by 21st October 2016 to secure the place. I understand that 2 further payments will be required as stated in the table below. []

Amount	Date Due by
£70.00	21 st October 2016
£60.00	6 th January 2017
£62.00	31 st March 2017

Once the deposit is paid we cannot cancel your child's place. If your child wishes to withdraw at any time you will only be refunded if the place can be refilled by another child.

Signed_____Parent/Guardian

Date_____