



**SUTTON ST JAMES C.P. SCHOOL**  
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Head Teacher: Miss Claire Willows



7<sup>th</sup> February 2018

Dear Parent / Carer,

### **New Appointments for September 2018**

As some of you will be aware Miss Griffin has recently suffered a close family bereavement and in light of this has decided, with great regret, to resign from her position as class teacher at our school in order to move back closer to her family home.

We have recently advertised for a Key Stage Two teacher to fill the vacancy that we had in Herons class and were delighted to receive eight strong applications for this position. With the support of the Governing body, these were shortlisted and four were invited for interview yesterday. The candidates each had a formal interview, an interview with members of the school council and were observed teaching.

After these tasks had been completed the Governors met to discuss the performance of each candidate against a set of criteria. In light of the recent resignation from Miss Griffin, the decision was made to appoint two of the candidates. Of the four candidates shortlisted two were experienced teachers having had at least six years of teaching experience, the other two candidates are student teachers who will complete their training in July.

Because of the outstanding performance of the two trainee teachers which was superior in all elements of the interview process, especially the teaching task, when compared with the performance of the two more experienced teachers, the interview panel decided to appoint Mr Ben Richardson and Miss Bethany Summerfield to start teaching at Sutton St James in September. Miss Summerfield will be known to some of you already as she is training with us in Swallows class and she will teach Owls class in September. Mr Richardson is currently training at Long Sutton and will join us in September as class teacher for Herons.

We are very sad to lose Miss Griffin, but understand the reasons for her decision, and wish her all the very best for the future.

We are delighted to welcome our two new teachers starting in September and are very excited about the exciting new ideas and initiatives Miss Summerfield and Mr Richardson will bring to our school.

Yours sincerely

Miss Claire Willows  
Head Teacher