



SUTTON ST JAMES C.P. SCHOOL
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Head Teacher: Miss Claire Willows



7th May 2018,

Owls Class Staffing Update

Miss Griffin is ill and unable to work at the moment. We are hoping that she will be back with us soon and we are supporting her to enable her to do this as quickly as possible.

Whilst Miss Griffin is absent Owls class will be covered by Miss Summerfield, a fully qualified supply teacher and Mrs Turner.

Mrs Turner and Mrs Gallinagh will continue to work in the class as Teaching Assistants helping to ensure the continuity of systems that we have in school, such as homework, behaviour management and daily routine. We thank all of them for their extra effort and work in ensuring the very best for the children in the class over the next few weeks until Miss Griffin returns.

We recognise that this is not an ideal situation for the children and we work tirelessly to ensure that the children's education continues at a high level through continued planning from Miss Griffin and Miss Summerfield. All lessons will be delivered by either Miss Summerfield or Mr Burnham who is a fully qualified supply teacher to ensure as much consistency as is possible.

Thank you for your understanding and support through this time. We look forward to Miss Griffin's return and hope that she is feeling better as quickly as possible.

Yours sincerely

Miss Claire Willows
Head Teacher